

Please read the following Terms and Conditions and contact Conservatorium Admin if you have any questions before enrolling.

This plan is a requirement from the NSW Government to ensure we operate safely and in accordance with health orders at all times. This plan **may need to be reviewed and updated as health orders change.**

This plan is current as at 6 July 2020.

All students are required to complete the following Risk Assessment as part of enrolment and before commencing activities.

When enrolling, you must confirm that you are able to answer NO to the following four questions:

1. Have you, or any other member of your household, travelled overseas in the last 14 days?
2. Have you, or any other member of your household, been tested for or tested positive for the COVID-19 virus?
3. Are you, or any other member of your household, currently self-isolating / in quarantine at home in the past 14 days?
4. Do you, or any other member of your household, currently feel unwell, or have any of the following symptoms: fever, cough, runny nose, shortness of breath?

You agree to advise Penrith Conservatorium Management immediately should any of your answers change to YES during the course.

- Everyone entering the building MUST use the hand sanitiser provided before and after each lesson, as well as any time they enter or leave the building.
- Tutors will use disinfecting wipes to sanitise all equipment before and after each lesson.
- We strongly advise students against the use of public transport when traveling to Penrith Conservatorium.
- Each studio will be restricted to students and tutors only.
- Restrictions will be implemented in our waiting areas too. We request that waiting areas are reserved only for students waiting for their lesson to commence. If parents need to be on premises during a lesson, we ask that they wait in the Atrium Foyer on ground level. Students should only enter the building just before their lesson.
- Where necessary, Voice, Woodwind and Brass tutors will be allocated larger rooms to enable us to keep a 3-metre distance. Voice students and tutors will be asked to sing away from each other e.g. facing the wall.
- Please maintain a safe distance within the studios between tutor and student.

- Staff and tutors will exclude participants who show symptoms of being unwell and will contact parents / carers for student pick-up. Parents / carers should remain available during the session time in case of emergency.

PAYMENT AND ENROLLMENT

Payment of fees must be made before participants can attend course sessions.

MISSED OR CANCELLED LESSONS

Refunds for sessions missed by participants are not available.

COMMITMENT & DISCONTINUING

Penrith Conservatorium Ensembles and Group Classes require a commitment from all participants to participate.

New participants to Penrith Conservatorium Ensembles or Group Classes are required to commit for a minimum of two weeks. If after their second week a new participant wishes to discontinue, then a refund will be given equal to the value of remaining sessions in the term. Notification to discontinue must be made within 24 hours after the second lesson. New participants who discontinue after their third week are not eligible for a refund.

Returning participants to Penrith Conservatorium Ensembles, once enrolled, are committed to attend to the course for the entire term: returning participants who choose to discontinue are not entitled to refunds of payments.

TRIAL LESSONS

Penrith Conservatorium does not offer trial or casual lessons for its Ensembles as our course structure does not suit casual or drop-in attendance.

AGREEMENT

By enrolling in a Penrith Conservatorium Ensemble, you:

1. Authorise staff of Penrith Performing and Visual Arts Ltd. (PP&VA) to seek out emergency medical attention for your participant in the event of an emergency;
2. Understand that Penrith Conservatorium Ensemble staff and tutors accept no responsibility for the supervision of participants outside official session times;
3. Agree to indemnify PP&VA and its staff against any personal loss, injury or damage to property that may result from participating in the course or sessions;
4. Consent to the photographing and / or recording of your participant during Penrith Conservatorium ensemble and concert sessions and related activities for the purposes of promoting Penrith Conservatorium now and in the future.

CONTACT

For more information please contact Penrith Conservatorium Management:

Phone: 02 4723 7611 | **Mobile:** 0437 468 068 | **Email:** conservatorium@penrith.city